



## **HOLBEACH MEDICAL CENTRE** **PATIENTS PARTICIPATION GROUP**

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### ***Minutes for the PPG meeting 25th November 2015***

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**Present:** Mike Brett, Trevor Cook, Cindy Foley, Alan Piggins, Graham Scorthorne, Sue Scorthorne, Jackie Sheldrake, Joyce Waterfall and Val Watkin.

- 1. Apologies:** Alan Meekins and Heather Whitehead.
- 2. Minutes of previous meeting:** Minutes of the meeting of 28<sup>th</sup> October were read and accepted.
- 3. Matters arising:** Reference was made to the visit of Sue Wray to the last meeting and her presentation which informed the group of the plans to create a pop in centre in Sleaford for those with mental health related issues. The quiz was mentioned and Joyce was thanked for spending time in the surgery waiting room selling quiz sheets. She stated that she had not collected a large amount but all agreed that all contributions were welcomed. In her absence Heather Whitehead was thanked for her generous contributions to the prize of a Christmas Hamper. Sue said that she and Graham would complete the hamper. The resignation of Eilene as Healthwatch Rep. was also referred to.

Cindy went on to state that she had a number of prizes that she would donate to a raffle at Easter Time in order to raise more funds for the PPG. She was thanked for this generous offer.

All were reminded of the Santa Walk in conjunction with Holbeach Rotary scheduled for 11<sup>th</sup> December. More walkers are required but last year the event raised almost £200 for PPG funds. Mike had agreed to be Santa and Cindy, Jackie, Sue and Graham promised to be there at 5.30pm to do the Netherfield walk. Val said that she would remind staff of the event in the hope that some of them might join us and Trevor hoped he might be able to support the event.

- 4. Chair's report:** Graham started off by stating how much he appreciated the efforts of those involved with the PPG in turning out to meetings and supporting the group's objectives. He reminded all that we were determined to make a difference to the patient experience by providing a voice and information but that in addition we

represented the patients of Holbeach Medical Centre. He hoped more would come along to join us and help us in our efforts.

At this point Graham opened a letter he had been given at the start of the meeting which had been sent in by Colin and Heather Whitehead. The contents of the letter are printed below:

**“PPG FUNDRAISING FOR TV INFORMATION MONITOR IN THE WAITING ROOM AT HOLBEACH MEDICAL CENTRE.**

Both Colin and I have received excellent care from the doctors and Staff at the Medical Centre during the last 10 years. We must have been a drain on the resources and feel we would like to give something back to the practice.

Enclosed herewith is a cheque for **£2,000** which is a donation towards the TV monitor”.

Everyone present was stunned by the generous gift and it was agreed that Graham should write and formally thank Colin and Heather. In addition it was suggested that once the monitor is installed that we should hold a coffee morning in the surgery and invite Colin and Heather to officially open the new facility.

5. **Secretary’s report:** Nothing further to report.
6. **Treasurer’s report:** Jackie reported that the PPG balance, following the most generous donation and receipts for quiz sheets now stood at £3116.68. She went on to confirm that if the surgery agreed on a 42” monitor, current funds would now be able to pay for the installation and set-up of the monitor. All agreed that we should go ahead.
8. **Healthwatch report:** Graham reported that the Healthwatch E Newsletter had been sent out recently to all members. All felt it was unnecessary to go over the main points.
9. **News Correspondent’s Report:** Sue stated that the latest newsletter, Winter Edition, had gone out on 3<sup>rd</sup> November. Some members reported that they had not received a copy but Val said that she would check that they had been issued by email.
10. **Practice Manager’s Report:** Val reminded everyone that Holbeach Medical Centre had been given a GOOD rating by CQC when they did their latest inspection. All were congratulated by PPG members for their efforts. It was noted that no report had appeared in the press and it was felt that this should happen.

The installation of the TV monitor Val felt could happen quite quickly now that the funds were available. The group felt that advertising on the screen could bring in funds to support new PPG initiatives.

The PPG stated that it would fund the set-up costs but that the running costs would have to be met by the surgery. In addition any advertising revenue would need to come back to the PPG. It was agreed that the PPG would seek appropriate advertisers.

- 11. Future Programme:** On 27<sup>th</sup> January 2016 one of our Receptionists will talk about “Life Behind the Screen” and our AGM will take place on 24<sup>th</sup> February.

It was agreed that former Core and current members of the PPG Perimeter groups should be written to before the AGM in order to encourage more people to support the PPG.

- 12. AOB:** As NATALIE GOWAN did not arrive it was assumed that she had forgotten and therefore the meeting closed. It was hoped that she might speak at a future meeting about DEMENTIA issues.

- 14. Closure:** The meeting closed at 7.00pm.

The next board meeting will take place at 6.30pm on 13<sup>th</sup> January at the usual venue.

**The next PPG meeting is scheduled for WEDNESDAY 27<sup>TH</sup> JANUARY 2016 AT 6.30pm. at The Holbeach Medical Centre, Park Road, Holbeach,**